



How to Designate a Beneficiary (Life Insurance) through My UT Benefits

<https://utdirect.utexas.edu/nlogon/sgwww/myUTBenefits/index.WBX>

To assist in designating beneficiaries to your life insurance policy, Dearborn National offers Online Beneficiary Management. [Online Beneficiary Management](https://www.dearbornnational.com/ut/lang_en/resources/online_beneficiary_management.html) is a fast and easy way for you to make your beneficiary designations while also protecting your privacy. The following **Step-by-Step** is offered to lend assistance in accessing their website.



Welcome to My UT Benefits - Secure Benefits Enrollment

Attention: Transition to an updated My UT Benefits Experience

The following campuses have begun the transition to an updated My UT Benefits experience on a new platform:

- UT Dallas
- UT MD Anderson
- UT Medical Branch Galveston
- UT Health Center Tyler
- UT Health Science Center Houston

New login links for the campuses listed above ONLY:

NEW My UT Benefits for Employees (campus listed above ONLY)
NEW My UT Benefits for Retirees (campus listed above ONLY)

Login

Login Using My:

- UT EID & password
- Benefits ID & PIN
- Campus ID & PIN
- Single Sign On (SSO)

[Resend / Change PIN](#)



Calculate your Out-of-Pocket Cost with our [Benefits Cost Worksheet!](#)



My UT Benefits requires that you authenticate with your home institution. Please either select it from the list below, then click 'Select', or you may use the search-as-you-type feature by typing a partial name into the search box below, then clicking 'Search'.

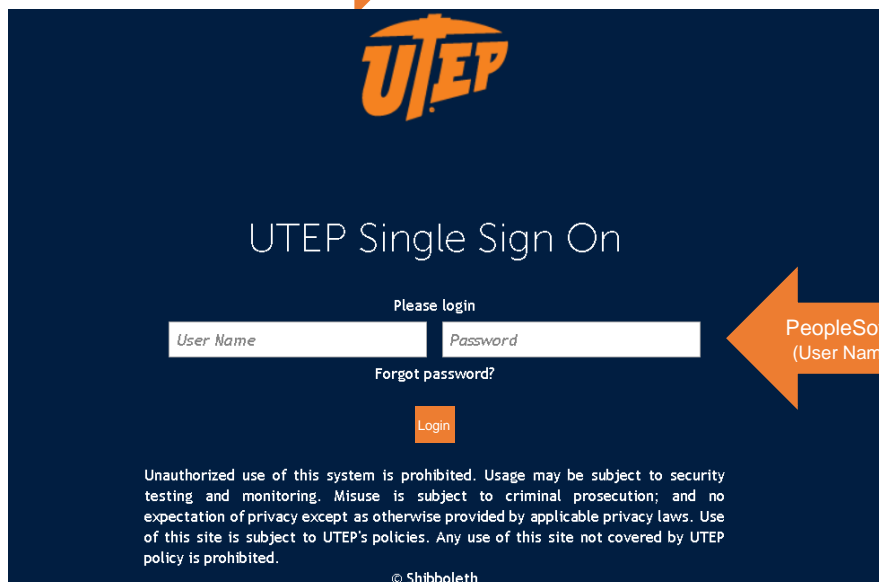
Please do not create a bookmark or favorite in your web browser on this page. This page is not part of the application you are accessing. You may create a bookmark/favorite after you complete the authentication process.

Recently used institutions:

[The University of Texas at El Paso](#)

Enter organization name (partials ok):

Or choose from a list:



Unauthorized use of this system is prohibited. Usage may be subject to security testing and monitoring. Misuse is subject to criminal prosecution; and no expectation of privacy except as otherwise provided by applicable privacy laws. Use of this site is subject to UTEP's policies. Any use of this site not covered by UTEP policy is prohibited.

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Select

THE UNIVERSITY of TEXAS SYSTEM
FOURTEEN INSTITUTIONS. UNLIMITED POSSIBILITIES.

THE OFFICE of EMPLOYEE BENEFITS My **UT** Benefits

Personal Information Benefits Summary Dependents Logout

Hello [Name], you are logged into My UT Benefits. You may update your email preferences below. Contact your local benefits office by **email** or by phone (915-747-5202) to change any other personal information.

[Go to Benefits Summary](#)

Demographic Information

Name	BID	Campus ID	Address	Provide an ID to view another subscriber
				<input type="text"/> BID <input type="button" value="Submit"/>

Enrollment Preferences

How OEB will contact you:	Email Address	Language
Email		

[Update your Preferences](#)

Dependents

No dependents on file.

[Add, Update, or Remove Dependents](#)

Beneficiaries

[online beneficiary designations](#) for your Life / AD&D insurance. **IMPORTANT:** A scanned image of your previous designations made using the paper form is available under the "Previous Designations" tab. You are encouraged to enter the same beneficiaries or new beneficiaries into the online system if you have not yet done so.

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Select

 Send comments about this page to [OEB-IT](#). See Reported [Issues](#).
[Notice of Personal Information and About Social Security Numbers](#)

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Dearborn National

Current Designations

Welcome

Our records indicate you have completed an online beneficiary form.

- **Make changes** to your current beneficiary designation(s) by clicking **"Edit"** for each Coverage Type/Policy Number.
- **Print a copy** for your records after you have reviewed and completed your designations.

a To *electronically* designate beneficiary(ies) to both Basic/ Voluntary **Group Term Life (GTL)** and **Accidental Death and Dismemberment (AD&D)** insurance.
<https://www.utsystem.edu/offices/employee-benefits/accidental-death-and-dismemberment-insurance-active-employee>

b To *print/ complete* a ***Beneficiary Designation Form**. Return/ Fax completed form to:
https://www.dearbornnational.com/ut/pdf/x6053_ut_12.06a_073012nmc.pdf

Dearborn National
https://www.dearbornnational.com/ut/pdf/x6053_ut_12.06a_073012nmc.pdf
Beneficiary Processing Center
1020 31st Street
Downers Grove, IL 60515-5591
Fax: (877) 361-7661

c To *view/ print* previously completed Beneficiary Designation Form.

**it is recommended you maintain a copy before mailing form*